

WATER AND SEWERAGE AUTHORITY

APPLICATION FOR A NEW ACCOUNT



Please Complete Form In BLOCK LETTERS

The account will be billed in accordance with the Authority's Tariff.

NAME OF APPLICANT

Surname First name Other

PREMISE DETAILS Building No. Apt. No. Lot LP

Mile Mark

Street

Street

Town /City

MAILING ADDRESS Building No. Apt. No. Postal Code

Lot LP Mile Mark

Street

Town/ City

Telephone Contact (1) **E-mail Address** _____

Telephone Contact (2) @ _____

Notice : By providing your contact details, you agree that the Water and Sewerage Authority ("the Authority") may use your mobile number or email address to send you automated alerts and important notifications regarding your account, service interruptions, or billing matters via SMS, WhatsApp, or email.

Type of Property Vacant Land Completed Building/ Apartment(s) Building Under Construction

Type of Service Unmetered Metered

Type of Activity Domestic School Charitable Place of Worship
 Business Gov't Office Agricultural Development

How do you receive water? Stand pipe Internally Spring / Well
 Yard Tap Truck Borne Other(mixed)

Is the property Disconnected? Yes No If yes, what date? _____
Day/ Month/ Year

Do you have a Swimming Pool? Yes No

Is this an HDC Allocation? Yes No

Is property part of a Housing Development? Yes No

Are you VAT Registered? Yes No If yes, VAT No.

Is property within 45 metres (150ft) of sewer mains? Yes No

If land only, state whether within quarter mile radius of a public stand pipe. Yes No

DECLARATION

I/Wethe Tenant/Agent/Owner certify that the information above is true and correct to the best of my/our knowledge and ability. I/We agree that if the above information is found to be false or misleading that I/We shall indemnify the Water and Sewerage Authority from all claims, actions and demands arising therefrom.

ID/ DP/ PASSPORT NO.: _____ **ID/ DP/ PASSPORT NO.:** _____

Customer Name (BLOCK LETTERS)

Customer Signature

Date

Customer Service Representative

Supervisor Signature

Date

APPLYING FOR A NEW ACCOUNT?

YOU ARE REQUIRED TO SUBMIT...

- A COMPLETED APPLICATION FOR NEW ACCOUNT FORM. FORMS CAN BE ACCESSED AT ANY **WASA** CUSTOMER SERVICE CENTRE OR ONLINE AT www.wasa.gov.tt
- A CERTIFICATE OF PAYMENT (C.O.P.) FROM THE DISTRICT REVENUE OFFICE/THE CITY/BOROUGH CORPORATION
- A SKETCH SHOWING CLEAR DIRECTIONS AND IF THERE IS A STRUCTURE ON THE PROPERTY
- TWO (2) VALID FORMS OF PICTURE IDENTIFICATION (NATIONAL I.D. CARD, DRIVER'S PERMIT OR PASSPORT)
- AN ORIGINAL COMPLETION CERTIFICATE IN THE CASE OF A PRIVATE DEVELOPMENT



HDC ALLOCATIONS

- HDC ALLOCATIONS LETTER
- A SKETCH SHOWING CLEAR DIRECTIONS AND IF THERE IS A STRUCTURE ON THE PROPERTY
- TWO (2) VALID FORMS OF PICTURE IDENTIFICATION (NATIONAL I.D. CARD, DRIVER'S PERMIT OR PASSPORT)
- NOTE:**
 - A LETTER OF AUTHORIZATION IS REQUIRED IF APPLICANT IS NOT THE PROPERTY OWNER.
 - TWO (2) VALID FORMS OF PICTURE IDENTIFICATION (NATIONAL I.D. CARD, DRIVER'S PERMIT OR PASSPORT)
 - IF THE OWNER RESIDES ABROAD; A NOTARY PUBLIC OR NOTIFICATION CERTIFICATE IS REQUIRED
- CORPORATE ENTITY TRANSACTIONS**
 - SUBMIT CERTIFICATE OF INCORPORATION SHOWING ALL THE DIRECTORS
 - SUBMIT A CERTIFICATE OF AMENDMENT AND ARTICLES OF AMENDMENT (IF THERE IS ANY CHANGE)
 - TWO (2) VALID FORMS OF PICTURE IDENTIFICATION (NATIONAL I.D. CARD, DRIVER'S PERMIT OR PASSPORT) FOR ONE (1) DIRECTOR AND CORPORATE OFFICER AUTHORIZED TO CONDUCT BUSINESS ON BEHALF OF CORPORATE ENTITY
 - THE ONE (1) DIRECTOR AND CORPORATE OFFICER CAN APPOINT A THIRD PARTY/REPRESENTATIVE WHO MUST PROVIDE TWO (2) VALID FORMS OF PICTURE IDENTIFICATION

ALL PAYMENTS MUST BE MADE BY CASH, CERTIFIED CHEQUE, CREDIT/ DEBIT CARD*

CUSTOMER BUSINESS SERVICES CENTRES

Head Office: Farm Road, St Joseph: 662-2302 Ext 2659/ 2672

Kew Place: Phillip Street, Port Of Spain – 662-2302 Ext 4611/ 4612/ 4613

Arima: O'Meara Plaza, O'Meara Road – 662-2302 Ext 6081/ 6082/ 6083

Chaguanas: Corner, Manic Street & Market Street – 662-2302 Ext 6304/ 6305/ 6308/11

San Fernando: Mon Chagrin Street – 662-2302 Ext 6189/ 6115

Princes Town: King Street – 662-2302 Ext 6850/ 6851

Point Fortin: Guapo Main Road – 662-2302 Ext 4910/ 4911

Trincity: Golden Grove Road, Arouca – 662-2302 Ext 5390/ 5391/ 5392

Tobago: Crooks River, Scarborough – 639-5152, 639-5056 Ext 6815/ 6816